



The Canyonville Farmers Market LLC is intended to provide locally grown fruits, flowers and vegetables; plants; and handcrafted products to the residents and visitors of the community and surrounding area. Small and large vendors will find a supportive outlet for the sale of their goods. The Market will encourage commerce, entertainment and trade in Canyonville, and help display the city's history, uniqueness, charm and potential.

## Market Rules & Resources

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***IMPORTANT:*** Please read Market rules and sign the Market application.  
Return it with your annual membership fee by mail or to the Market Manager.  
Violation of these stated rules may result in membership termination.

***Your signature indicates that you have read, understand and agree to abide by said rules.***

- The Market reserves the right to limit the number of spaces assigned to a seller, the right to prohibit anyone from selling, and the right to prohibit an item from being sold.
- The Market reserves the right to inspect all production facilities.
- No soliciting, political, or religious activities shall be permitted within the Market area.
- Bicycles, skates, skateboards, rollerblades and all other wheeled items must be **walked** through the Market.
- Membership and renewal fees are non-refundable.
- **As per ORS 433.845: Smoking prohibited except in designated areas, which is located 20 feet from the south-side of the Market (due to wind usually going North to South). Dispose of cigarettes appropriately.**

### **HOURS OF OPERATION**

- The Market shall be open to the public every Wednesday from 9:30am - 1:30 pm.

### **SET-UP, CLEAN-UP AND BREAKDOWN**

- All members must check in with the Market manager for space assignment BEFORE unloading or setting up.
- All vendor booths must remain fully setup at the Market site from 9:30am until the 1:30 pm (even if sold out). Vendors must vacate the Market site by 2:30 pm.
- Vendors are responsible for removing all garbage from their stall space area. Breakdown starts no sooner than 1:30 pm and must be completed by 2:30 pm.
- Trash should be maintained and removed by vendors.
- The use of canopies, awning and sun-umbrellas are encouraged. **Wind can be very dangerous, secure your booth and displays. Please see Exhibit Space for more on required weights.**

## **EXHIBITSPACE**

- Market management has full authority to assign exhibit space.
- Requests for particular sites will be given consideration but management reserves the right to assign and locate all vendors.
- A 10'x10' stall space will be assigned to vendors at the Market upon arrival.
- All canopies and exhibit structures should be secured against movement by wind, etc.  
**Minimum 15lb. weights are required on EACH leg of canopies. Sellers without secured canopies will not be allowed to use their canopy.**

## **FEES**

- Fee price is \$10 for a 10'x10' stall space, and double spaces (10'X20') are available for \$15. Payment should be made to the Market Manager on Market day.
- All fees for Non-Profit vendors will be waived.
- Members sharing a *single* booth will be charged for one booth space. All members' items should fit into the 10x10 booth space requested.

## **VENDOR EQUIPMENTANDSUPPLIES**

- Each vendor is responsible for providing and removing all equipment and supplies required to do business on the Market site. This includes signs, tables, chairs, products and equipment utilized for clean-up purposes.

## **SIGNS,PRODUCT AND LABELS**

- All signs, product and labels must not block traffic, nor interfere with another vendor's display or views.
- **If more than one farm is selling at the same booth space a separate sign for each farm must be displayed. This sign will include each farm name and product they sell.**
- All signs will be secured to prevent movement by wind or pedestrian.

## **VEHICLES**

- No vehicle may remain running during Market hours.
- Do not obstruct other vendors during set up and take down.

## **PERMITTEDMARKET ITEMS**

- Fresh and locally grown produce, flowers and plants
- Prepared food products (see Oregon laws)
- Locally raised meat (See Oregon laws).
- Products from Artisans such as spinners, soap makers and the like.
- Local wines and spirits.
- No sale of non-member items is permitted.

## **FOOD**

- All food samples must be covered, except whole fruits and vegetables.
- No cooking will be allowed on-site without prior Market approval.
- All food products must be sold, displayed and stored from an elevated surface (not on the ground). All vendors must utilize tables, shelves, cases or other structures for these purposes.
- Agricultural items must be grown by a member of the Market.

## **ANIMALS**

- Vendors may not bring live animals to sell at the Market, but can advertise animals for sale at their farms, ie: chicks, ducklings, or others as allowed and within the laws permitted by Oregon Department of Agriculture.

## **OTHER**

- If using a cooking or heating device, you must have a working fire extinguisher on hand.
- All grey water must be poured into the gutters or other drain systems. Please do not pour onto the landscape.

## **MISCELLANEOUS**

- Requests for exceptions can be submitted to the Board for approval.
- Vendors are responsible for all permits required to sell their products and permits must be accessible at Market.
- All rules may be revised by the decision of the Market Board.
- Food Vendor rules can be found under Resources at the end of this document.

## **ENFORCEMENT OF RULES**

- The acting Market Manager is responsible for enforcing the Market rules. Possible violations will be discussed and resolution attempted.
- The acting Market Manager will resolve any questions as to the suitability of an item on Market day.
- The acting Market Manager's decisions are final during Market hours.
- Appeals may be made to the Board of Directors.

## **INSURANCE**

- Vendors will indemnify and hold harmless CVFM and Seven Feathers Casino Resort for adverse events occurring at its Markets.
- Copies of all proof of additional insurance, permits and licensing must be submitted to the Canyonville Farmer's Market with Membership Application.

**RESOURCES**

<http://www.oregon.gov/DHS/ASSISTANCE/FOOD-BENEFITS/Pages/index.aspx>



**What is an Oregon Trail Card?**

An Oregon Trail Card is an Electronic Benefits Transfer (EBT) card and is similar to a debit card from a bank. It is what the Department of Human Services (DHS) uses to get benefits to clients.

When individuals or families qualify for food or cash benefits, Oregon Trail accounts are set up for them. Benefits are deposited into the accounts each month. The Oregon Trail Card, along with a private, Personal Identification Number (PIN), is used to access benefits.

Oregon Trail Cards are used mostly for food benefits from the Supplemental Nutrition Assistance Program (SNAP).

With SNAP food benefits you can:

Buy food. SNAP benefits can be used only to purchase food. SNAP benefits cannot be used to buy non-food items such as alcoholic beverages, cigarettes, vitamins or medicines, pet foods or household products. To learn about the types of food items you can buy with SNAP benefits, see the Eligible Food Items page.

Eligible Food Items: Last Published: 07/18/2014

Households can use SNAP benefits to buy foods for the household to eat, such as:

bread and cereals; fruits and vegetables; meats, fish and poultry; and dairy products.

Seeds and plants which produce food for the household to eat.

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About food safety: <http://www.oregon.gov/oda/programs/foodsafety/pages/aboutfoodsafety.aspx>

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Oregon State University Extension Service -- Sara Runkel

<http://extension.oregonstate.edu/douglas/>

1134 SE Douglas Ave, Roseburg OR 97470 541.672.4461

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Farmer & WIC:

Farm Direct information: <http://public.health.oregon.gov/HealthyPeopleFamilies/wic/Pages/farmer.aspx>

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Public Health: Caroline Gross-Regan, REHS, 541-440-3686